Sl.	Schedule for Practical Examination of Various Posts						
No.	Post	Date	No. of Candi dates	Time Duration	Examination Time		
01	Private Secretary	20 th Feb. 2017	3	[1 hour 50 minutes] a) Shorthand & Transcriptions - 100 marks {Duration 10 + 30 = 40 minutes} b) Typing -100 marks (Duration 10 mins) c) Comp Appl 50marks.	a) Shorthand & Transcription Test 10 + 30 = 40 minutes) 10.00 a.m. to 10.40a.m. b) Typing 10 minutes` 10.50 a.m. to 11. a.m. c) Computer Application- 1 hour 11 a.m. to 12 p.m.		
02	Stenogra pher Grade II	20 th Feb. 2017	4	[1 hour and 45 minutes] a) Shorthand & Transcriptions - 100 marks (Duration 10 + 25 = 35 minutes) b) Typing - 100 marks (Duration 10 mins) c) Comp Appl 50 marks.	a) Shorthand & Transcription Test 10 + 30 = 40 minutes) 12.10 p.m. to 12.50 p.m. b) Typing 10 minutes` 1 p.m. to 1. 10 p.m. c) Computer Application- 1 hour 1.10 p.m. to 2 p.m.		
03	Stenogra pher Grade III	20 th Feb. 2017	6	[1 hour and 45 minutes] a) Shorthand & Transcriptions – 100 marks (Duration 10 + 25 = 35 minutes) b) Typing – 100 marks (Duration 10 mins) c) Comp Appl. 50marks. [Duration 1 hr)	a) Shorthand & Transcription Test 10 + 30 = 40 minutes) 3 p.m. to 3.40 p.m. b) Typing 10 minutes` 3.50 p.m. to 4 p.m. c) Computer Application- 1 hour 4 p.m. to 5 p.m.		

04	Librarian	22 nd	13	[1 hour] - 50	10.30 a.m. to 11.30 a.m.
		Feb.		marks	
		2017		Test in Basic	
				Comp. Appl.	
05	DEO-	$24^{ m th}$	116	[1 Hour] - 50 marks	[Computer Test]
	cum-	Feb.		Computer Test	1st Batch (20
	Clerk	2017			Candidates) 10.30 a.m.
					to 11.30 a.m.
					2 nd Batch (20
					candidates) 11.40 a.m.
					to 12.40 a.m.
					3 rd Batch (20
					candidates)
					1.00 p.m. to 2.00 p.m.
					4 th Batch (20
					candidates) 2.10 p.m.
					to 3.10 p.m.
					5 th Batch (20
					candidates)
					3:20 p.m. to 4:20 p.m.
					6 th Batch (16
					candidates)
					4:30 p.m. to 5:30 p.m.
06	Accounts	28^{th}	38	[1 Hour] - 50	[Computer Test]
	Clerk-	Feb.		marks	1 st Batch- 10.30 a.m. to
	cum-	2017			11.30 a.m.(13
	Typist			Computer Test	Candidates)
					2 nd Batch- 11.45 a.m.
					to 12.45 p.m.(13
					Candidates)
					3 rd Batch- 1.30 p.m. t0
					2.30 p.m. (12
					Candidates)
07	Record	2^{nd}	23	1 Hour - 50 marks	Computer / Typing
-	Keeper	March	_•		Test
		, 2017			First Batch- 10.30 a.m.
					to 11.30 a.m.(13
					Candidates)
					2 nd Batch- 11.45 a.m.
					to 12.45 p.m.(10
					Candidates)
					2 nd Batch- 11.45 a.m.
					Candidates)